

## ***Altarnun Parish Council***    ***"RO AN HAL"***

DRAFT Minutes of **Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 2<sup>nd</sup> April 2025, which commenced at 7.30 pm. **APC members present** Cllr Dowler (Chair), Cllr Vickery, Cllr Branch, Cllr Masters, Cllr Wendon & Cllr Pannell. **Also present:** Cornwall Cllr Parsons, Mr R Turner (APC clerk) and two members of the public.

**50/25 Apologies for absence:** Cllrs Kendall, Pooley, Halls, Bloomfield & Smith.

**51/25 Members declaration of interests and requests for dispensations. Members declaration of gifts and hospitality.** No declarations of interests or gifts received were made.

**52/25 Invitation for members of the public and Cornwall Cllr Adrian Parsons to address the meeting.**

A member of the public requested that a footpath sign is installed to path no. 502/19/1 on the west side of Gratton Field where the path terminates at the old A30. The clerk undertook to write to the Countryside service at Cormac to request a replacement.

Cllr Parsons reported:

-A motion regarding the A30 Plusha junction was put forward and supported by Cornwall Councillors asking for a review of the 2015 plans for a grade separated junction, and to build a business plan. The Portfolio Holder has agreed to allocate £250K for 2025/26 from the Local Transport Plan to fund the project teams efforts.

-Local elections are to be held 1.5.2025 meaning this was the last scheduled meeting of the existing council and mutual thanks between the chair and the divisional member were exchanged regarding business undertaken in the last four years.

The chair congratulated Cllr Wendon, who is head teacher at Liskeard School, on the recent OFSTED inspection that reported a strong grading.

**53 /25 To approve the minutes of the APC Meeting held 5<sup>th</sup> March 2025.** It was proposed by Cllr Branch, seconded by Cllr Vickery, then unanimously **resolved** that the minutes of the APC Meeting held on 5<sup>th</sup> March 2025 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

**54/25 Matters arising from minutes of APC meeting 5<sup>th</sup> March 2025 and not included in this agenda.**

Further to minute 47/25 the clerk confirmed that APC's interest to purchase the telephone box at Tregunnon Cross had been registered and acknowledged.

**55/25 Finance Matters: The Responsible Finance Officer (RFO) reported: -**

-VAT reclaimed £233.51 received 10.3.2025

-Credit bank interest received 3.2025 £17.61

-£6000 was transferred from APC current account to the APC interest bearing reserve account 6.3.2025

-Bank balance held, as at 31.3.2025, £20520.67 credit.

-The end of financial year financial summary, noting any overspends in excess of 115% against the initial budget and including a review of remaining cash reserves, allocated as follows:

Public convenience £5810, defibrillator £2020, Mill Green £263, cemetery £3850, CIL £0, Bolventor cemetery £2596, election costs £1245, general fund £4737. Total £20521. The position was confirmed as being satisfactory.

**(Cllr Parsons joined the meeting)**

**The RFO advised the following accounts payable:**

-SouthWest Hygiene £267.55 toilet block services. Chq 1497.

-Smart Brothers £ 576. Maintenance £396, grass cuts £120, Bolventor cemetery £60. Chq 1498.

-Cornwall ALC Ltd £524.66. Annual CALC sub. Chq 1499

Cllr Wendon proposed to approve the payments, Cllr Masters seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

**56/25 Planning Applications:** APC consultee comments were resolved for the following applications:

-PA25/01215 **Proposal** Proposed rear extension **Location** 11 Hendra Tor View, Five Lanes. **Applicant** Mr R North

After discussion and clarifying the planning documents, Cllr Wendon proposed & Cllr Masters seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved:** *Altarnun Parish Council supports this application.*

-PA25/01579 **Proposal** Two storey rear extension to enlarge kitchen/dining room and bedrooms

**Location** 14 Fairfield Park Altarnun. **Applicant** Mrs L Bensley.

After discussion and clarifying the planning documents, Cllr Vickery proposed & Cllr Pannell seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *Altarnun Parish Council supports this application*

**57/25 Planning Decisions: The following applications were reported as approved by the LPA:**

PA25/09721, PA24/08550, PA24/07678, PA24/09541 & PA24/09561.

**The following application was reported as being refused by the LPA:** PA24/05154, conversely to APC consultee comment in support. As a result the 5-day Local Council Protocol was invoked. It was noted that 6 councillors agreed to disagree with the LPA decision. 2 councillors were in favour of the application going before a planning committee. 3 abstained.

**For more details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**58/25 Pre-Application Planning:** There were no cases to report.

**59/25 Penpont View.** There were no updates to report regarding the maintenance devolution of the grassed areas or with regard to any other matter concerning the site.

**60/25 Highways.**

It was reported that pothole maintenance is in progress but the repair to the cattle grid at Bowithick remains unattended to and Cormac have been reminded to act.

The clerk reported he had received an update from the Safer Plusha Action Group which contained the same information as reported by Cllr Parsons earlier in the meeting.

**Members of the public were asked to leave the meeting, which then ran in closed session.**

**61/25 Gov.uk domain name for APC & Gov.uk email addresses for clerk and councillors.**

Further to minute nos: 181/24,30/25 & 45/25, the clerk reiterated that central government through the Cabinet Office strongly recommend the adoption of a gov.uk web site domain name and the use of gov.uk email addresses, for councillors and the clerks, within the offices of town and parish councils as best practice. He presented four supplier quotations, covering a ten year subscription period, to implement. The cheapest at £450 net of VAT would deliver the website domain name to connect to the existing web site and an email address for the clerk. However, after debate Cllr Dowler proposed that the cost was not justified at this time and that no action is taken. Cllr Branch seconded the proposal which was unanimously **resolved**.

**62/25 Methodist Chapel, Rose Hill.** There were no substantive updates to report.

**63/25 Public convenience cleaning contract for 2025-2026.**

Further to minute nos. 29/25 & 44/25 the clerk presented three quotations, received from three local businesses, for the contract period of 12 months with effect from 1.4.2025. After debate Cllr Vickery proposed that Smart Brothers quote of £2808 for the 12 month period effective 1.4.2025 be accepted. Cllr Masters seconded the proposal, and it was resolved to accept the quotation given by Smart Brothers,

**Closed session ended and one member of the public returned to the meeting**

**64/25 Correspondence – for information only.**

-TEEC Limited re new features available for APC web site.

-Various briefings and newsletters from NALC, CALC, Cornwall Council, Clean Cornwall.

-CALC advising Sarah Mason, County Executive Officer is stepping back, and Lee Dunkley will be her successor.

**65/25 Advise venue, date & time of next council meeting to be at Altarnun Village Hall, Wednesday 14<sup>th</sup> May 2025 to commence five minutes after the conclusion of the Annual Parish meeting which will start at 7.30pm.**

**These details were confirmed, and Cllr Dowler closed the meeting at 9 pm.**